

As a member of decha you will be eligible to claim back funding for any NVQ, Induction or LDQ Modules successfully completed by your team, provided the units can be found on the list of acceptable units for 2009/10, through the Training Strategy Implementation Funding (TSI).

In order to claim TSI Funding your organisation must have returned a current, signed partnership form to decha and the nmnds-sc (National Minimum Data Set- Social Care) organisational details for your organisation must be completed through the Skills for Care nmnds-sc website, which can be found at <http://www.nmnds-sc-online.org.uk> Each registered organisation will receive a unique nmnds-sc reference number that must be active before submitting any TSI claims. Please note if you already have an nmnds reference number and would like to submit a claim you should ensure you have updated your organisations details since the 1st April 2009 otherwise your claim will not be processed, again using the online registration process at <http://www.nmnds-sc-online.org.uk> . If you would like any help or advice on registering or updating your organisations details, or if you do not have access to the internet, please contact Jackie Eager in the decha team on 0191 3835582.

The list of Acceptable Units, and the Induction, LDQ and NVQ Units claims forms can be accessed and downloaded by accessing the Electronic Library and selecting the appropriate information under **T**.

The evidence requirements for the four learning programmes identified below have changed slightly. You are now required to provide certificates attached to the relevant Skills for Care form which should be fully completed. These will be accepted for workers trained internally as well as workers trained externally. The certificates should clearly demonstrate that the learning programme is validated by an awarding body.

- First Aid
- Moving & Handling
- Food Hygiene
- English for Speakers of Other Languages (ESOL) for Work qualification

In order for us to continue to receive this funding from Skills for Care it is imperative that the decha members taking advantage of TSI Funding submit claims promptly and do not delay their submission. We are required to meet various milestones during the length of the contract and the minimum levels of achievement for each Milestone are as follows:

Milestone 1 is due by the end of September and 10% achievement is expected by this date.

Milestone 2 is due by the end of November and 30% achievement is expected by this date.

Milestone 3 is due by the end of January and 65% achievement is expected by this date.

Milestone 4 is the final milestone due in by the end of March and 100% achievement is expected by this date.

Claim forms can be downloaded from the Electronic Library

TSI Common Induction Standards Form

TSI Courses Claim Form

TSI LDQ Claim Form

TSI NVQ Summary Sheet

For further information about nmds-sc the Skills for Care TSI flyer can also be accessed through the Electronic Library - TSI nmds flyer

If you have any queries regarding TSI please do not hesitate to contact Jackie Eager on 0191 3835582 or email: [jacqueline.eager@durham.gov.uk](mailto:jacqueline.eager@durham.gov.uk)