

AGREEMENT

I agree that candidates will be allowed to attend the one-day course.

I agree that candidates will complete at least one NVQ/QCF unit and an assessor will be given permission to visit the learners workplace.

I agree that if the candidate does not achieve the standard the Alliance will be given access to the candidate and workplace in order to complete.

I agree to complete the NMDS-SC and supply my NMDS-SC number.

I agree to complete and return all forms/documentation as required.

I agree to pay £60 if the candidate fails to attend the full day. If a place has been secured and you need to cancel.

I have read and understood the information in the Important Booking Information section overleaf.

Manager's Name _____

Signed _____

Date _____

Please return completed booking forms to:

Anne Surtees
Adults, Wellbeing & Health
Durham County Council
County Hall
Durham
DH1 5UG

Tel: 0191 3833274 Fax : 0191 3833796

END OF LIFE CARE

QCF/NVQ Induction Course

This one-day training will provide an understanding of End of Life care and is an induction programme for 3 NVQ/QCF units. Candidates who attend this course must complete at least one unit as part of this course. This is Free and employers must allow an assessor to observe the learners in their workplace.

Course Dates and venues **9.00am - 4.00pm**

Thursday March 24th	Net Park Incubator, Sedgefield
Tuesday March 1st	Spennymoor Leadership Centre
Wednesday March 2nd	Aycliffe Conference Centre
Monday March 7th	Chester le Street Civic Centre
Monday, March 14th	Spennymoor Leadership Centre
Tuesday, March 15th	Stanley Education Centre
Monday, March 21st	Net Park Incubator, Sedgefield
Tuesday, March 22nd	Aycliffe Conference Centre
Wednesday, March 30th	Stanley Education Centre
Thursday, March 31st	Chester le Street Civic Centre



The course is will include the following topics:

Bereavement ~ The dying process ~ Communication ~ Legislation

It will include an end of day assessment and following successful completion candidates will be issued with a certificate. If the candidate does not meet the standards to pass the course they will be offered support to enable them to achieve.

Progression

Successful Candidates completing the one day End of Life Care Training course should then have the knowledge to map into the knowledge specification for the following NVQ/QCF units which are identified in the End of Life Learning and Development Pathway. The Candidates must complete one or more of these units:

- Level 2 - HSC226 Support individuals who are distressed
- Level 3 - HSC384 Support individuals through bereavement
- Level 3 - HSC385 Support individuals through the process of dying

FUNDING

Both the one-day training course and completion of NVQ units will be funded by NHS County Durham and Darlington and is therefore **FREE** to employers in County Durham.

However, there will be a charge of £60 for non attendance if your place cannot be reallocated.

Please note refreshments/Lunch will be provided on the training days.

IMPORTANT BOOKING INFORMATION
Places on each course are limited.
Confirmation and joining instructions will be sent by email to the Manager at least one week prior to commencement, if you do not receive confirmation please contact the Decha office on 0191 3833274 or e mail anne.surtees@durham.gov.uk.
Places will only be allocated and confirmed on receipt of completed booking forms.

BOOKING FORM

To book a place on this course, please complete this booking form and agreement overleaf.

I wish to book a place on the course for *(please write in **BLOCK CAPITALS**):*

Name of Candidate BLOCK CAPITALS	
National Insurance No	
Staff work role	
Workplace name & address	
Workplace Telephone Number (compulsory)	
Manager email address (compulsory)	
NMDS-SC number	
Additional support - please identify i.e dyslexia, etc	

Date / Venue of course applied for:

Manager's Name _____

Signed _____

Date _____

Please continue overleaf